



THE KERALA STATE COIR CORPORATION LTD.

**NOTICE FOR CONSULTANCY SERVICE UNDER GST
AND OTHER INDIRECT TAXES**

***HEAD OFFICE AT
SEAVIEW WARD, ALAPPUZHA***

KERALA STATE COIR CORPORATION LIMITED

NOTICE ON INVITATION OF EXPRESSION OF INTEREST (EOI) FOR CONSULTANCY SERVICE UNDER GST AND OTHER INDIRECT TAXES TO THE KERALA STATE COIR CORPORATION LIMITED.

EOI is invited from Partnership Firms/ Company to provide consultancy on **GST AND OTHER INDIRECT TAX MATTERS** to **THE KERALA STATE COIR CORPORATION LIMITED (KSCCL)**. The qualification, experience, other terms and conditions in which the application has to be made, have been prescribed by The Kerala State Coir Corporation Limited and is shown below. Eligible applicants may send their applications to “The Managing Director, The Kerala State Coir Corporation Limited, P.B.No.191, Sea View Ward Alleppey, Pin 688001” within 15 days from the date of the advertisement. Last date of submission of EOI is 19.03.2024 upto 5 P.M

The application will be shortlisted on the parameters mentioned below. Only shortlisted applicants will be requested to submit Financial Bid.

Thanking You,

For Kerala State Coir Corporation Ltd,

Sd/-

Managing Director

Dated: 04-03-2024

Encl: Eligibility Criteria & Indicative scope of work

A. ELIGIBILITY CRITERIA FOR CONSULTANCY FIRM

- 1) The constitution of Firm shall be either as a Partnership firm or as a Company under Companies Act. The firm must have fully fledged office at Alappuzha/ Trivandrum.
- 2) The consultancy firm should have resource personnel from Law, Chartered Accountants / Cost Accountants. Preference will be given to the Firm having retired departmental officers also.
- 3) Resource personnel of the Consultancy Firm should have requisite expertise and experience of minimum 5 years in the handling of compliance, advice and providing representational service in dispute matters of indirect taxation particularly GST, Customs and other allied laws.
- 3) The Resource personnel of the Consultancy firm should have experience of minimum 5 years in handling dispute matters at High Court and Supreme Court as well as tribunals of Indirect taxes.

DOCUMENTS TO BE SUBMITTED FOR TECHNICAL BID

- 1) Profile of the Firm and its partners/ Resource Personnel.
- 2) Qualification and Eligibility showing expertise in handling indirect taxation matters particularly GST and Customs.
- 3) Qualification and Eligibility showing expertise in handling legal matters in High Court/Supreme Court/ Tribunal of Indirect Taxes.
- 4) Details of retired departmental officers.

B. INDICATIVE SCOPE OF WORK

Kerala State Coir Corporation Limited is a 100% Kerala State Government Company. The registered office is at Alappuzha. The sales turnover of the company during 2022-23 is Rs.135 crore and targeted turnover for 2023-24 is Rs.160 crore. Around 85% of the turnover is through trading activity and 15% is from its own production. The manpower is 220 nos (approximately). We have 3 factory divisions, 2 showrooms outside Kerala and 6 showrooms inside Kerala. Factory Divisions are at:

1. Kanichukulangara – Mattress finishing unit
2. Adoor- PVC Tufting mats and matting production
3. Beypore- Coir Spinning unit.

The company has taken separate GST registration for its Kanichukulangara unit (Mattress business) and all other business transactions are done under another GST.

SCOPE OF WORK

1. To assist in framing reply to various notices from GST AND OTHER INDIRECT TAX DEPARTMENTS LIKE CUSTOMS and to attend the hearing with the authorities as requested by the company.
2. To advise the company on taking various benefits that can be availed under GST and other area of indirect taxation particularly Customs.
3. To clarify the doubts of the company w.r.t GST AND OTHER INDIRECT TAX ENACTMENTS whenever asked.
4. Assess the company and prepare GST 9 and 9 C and filing of the report.
5. To verify on quarterly basis the GSTR1, 3B, 2B, 2A and books of accounts and submit report on the findings.
6. To file monthly refund claim in connection with Export sales.

The selected firms may also cover any area not mentioned above, in case they feel it affects the revenue/interest of KSCCL.

KSCCL will have the absolute right to cancel all or part of EOI application without assigning any reason thereof and KSCCL will have also full right to select one or more firm(s) to award the service contract.

The application will be shortlisted on the parameters mentioned above. Only shortlisted applicants will be requested to submit Financial Bid.

Interested Firms are requested to submit the Expression of Interest within 15 days from the date of Notice to the following address. Last date of submission of EOI IS 19.03.2024 UPTO 5 P.M

Address:

The Managing Director,

The Kerala State Coir Corporation Ltd,

P.B.No.191, Sea View Ward, Alappuzha, Pin 688001