

# **THE KERALA STATE COIR CORPORATION LTD**

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## **TENDER DOCUMENT**

**KSCC/PRO/7/24-25/20**

**31/10/2024**

The Kerala State Coir Corporation Limited (K.S.C.C) is in the process of Supplying and providing technical support for laying of Coir Geotextiles in different terrains of North & North Eastern States of India and maintaining the same by developing protective vegetation for its sustenance as part of some major Projects.

K.S.C.C is in the lookout for experienced technical experts to undertake services such as supporting, preparing estimates for projects involving laying of Coir Geo-textiles, to provide training to workers to lay and maintain Geo-textiles including supervising associated works and to undertake annual maintenance support for sustenance of laid Coir Geo-textiles in various projects in North & North Eastern States.

K.S.C.C invites tender for providing estimation, training, supervision and ensuring maintenance of vegetation over laid Coir Geo-textiles in projects from experienced persons fulfilling the qualifying requirements stated here under for undertaking laying and maintenance of Geo-textiles for The Kerala State Coir Corporation Ltd. Alappuzha, Kerala.

**The bidders should satisfy following eligibility criteria:**

## **ELIGIBILITY CRITERIA**

- The bidder shall have a minimum 2 years experience in consultancy services or the bidder shall have proven 2 years experience in geotextiles laying projects.
- The bidder shall have sufficient supervisory personnel and non technical manpower to execute works as mentioned in the scope of work. The bidder shall have not less than 5 nos supervisory personnel and not less than 15 nos non technical personnel to supervise and execute such work. An undertaking is to be submitted to this effect along with the tender; which shall include name and addresses of supervisory and non technical persons engaged by the tenderer.

## **SCOPE AND SPECIFICATION OF WORK TO BE DONE**

Order canvassing for laying of Coir geotextile in different terrains of North & Northeastern states of India.

- a) Preparation of work estimates and getting its approval from competent authority.
  - Work identification, Measurement and Estimation.
- b) Implementation and laying of coir geotextiles (labour, machinery and other accessories) in the approved sites.
  - Training and supervision for laying of Geo textiles.
- c) Supervision and work coordination

- Supervising application of vegetation over the laid Geo-textiles using appropriate seeds or saplings provided by the authority.
  - Maintenance of vegetation through irrigation for a period of 3 months.
- d) Providing AMC for a period of minimum 1 year.

In accordance with respective specification for the work shown in the tender schedule of this tender document, the tender is to be submitted as e-tender through <https://www.etenders.kerala.gov.in/> .Since this is an e-tender, only those bidders who enrolled in the above portal with their own digital signature certificate(DSC) can participate in the tender. E-tender document and other document can be obtained from above portal.

1. Cost of tender form - Rs. 1000.00+18% GST (Total Rs.1180.00)
2. Online bid submission starting date- 31/10/2024 at 4.00 pm
3. Online bid submission ending date - 08/11/2024 at 5.00 pm
4. EMD (Online Payment) - Rs.5000.00
5. Opening of technical bid date - 09/11/2024 at 5.30 pm
6. Opening of financial bid date - will be published online

Bidder shall remit the tender document fee and EMD using online payment option of e-procurement system only. Exemption of various fees as per norms. Bidders are advised to visit download section of e-procurement website <https://www.etenders.kerala.gov.in/>. For detailed instructions on making online payment using internet banking facility of

SBT or by any NEFT facility. The technical and financial bids shall be submitted in online covers.

The first cover technical contain the following documents, should be submitted online.

## **DOCUMENTS TO BE SUBMITTED**

1. Details of company profile with technical and organizational competence to execute the work.
2. Copy of audited profit and loss account in the last two financial years (2023-24 or 2022-2023 and 2021-2022) ending 31/03/2024. Unaudited financial statement will not be considered.
3. If additional technical information has to be furnished, separate data sheet shall be attached.
4. Copies of original documents defining the constitution or legal status, place of registration, and principal place of business of the company or firm or partnership, etc, if applicable
5. Details of experience and past performance of the Tenderer in any consultancy services in the mines sector or previous experience of geotextiles laying projects. Information regarding any current litigation in which the Tenderer is involved.
6. Copy of the power of attorney authorizing the signatory to sign the tender if applicable.
7. Copies of Income Tax Return filed in any of the previous 3 financial years.

8. Details of PAN, GST Registration including copy of registration certificate
9. Name and address of supervisory and non technical personnel engaged by the bidder.

Technical bid will be opened online in the presence of such bidders or their authorized representatives present at the prescribed time of opening before the nodal officer of our company. In case any of the date happens to be a holiday or due to net failure, the tenders will be opened on the next working day same time.

The second cover of the financial bid should contain following documents

1. Financial bid (BOQ) duly filled up and signed (Online only)

The Kerala State Coir Corporation Ltd, reserves the right to reject or accept any e-tender either partially or wholly or to cancel the e-tendering process without assigning any reason, and the bidders shall not be eligible for any compensation in that event.

The bidder is advised to submit the bids well before the stipulated date and time to avoid any kind of net work issues, traffic congestion, etc. in this regard, the company shall not be responsible for any kind of such issues faced by bidder the rules and regulations prescribed for e-tenders by the Government of Kerala shall be applicable to this e-tender also.

Sd/-

Managing Director

The Kerala State Coir Corporation Ltd,  
PB No.191, Sea View Ward, Alappuzha  
688001

SL No.	Items	Information to be filled by participant
1	Name and address of bidder company/firm/agency.(Attach certificate of registration MSME/Others)	
2	An undertaking shall be provided by the bidder to the effect that the bidder has not been blacklisted by any of the department/organizations of the Govt.of India/State Govt./PSU's; Self declaration for the same should be attached along with the agreement	

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3	Name and address of proprietor/ Director of Company/Firm/agency	
4	E-MailAddress	
5	MobileNo	
6	PAN No.and GSTNo(Attachselfattestedcopy)	

**Place :**

**Name and signature :**

**Date :**

**Office Seal :**